

GENERAL, ADMINISTRATIVE AND MISCELLANEOUS1-4-A. Personal Property and Government-Owned Vehicles1. AUTHORITY.

a. To make determinations and grant exemptions required by law or regulations regarding personal property management in accordance with the Federal Property and Administrative Services Act of 1949 40 U.S.C 471 et seq., and the Federal Property Management Regulations, 41 CFR Chapter 101.

b. To sell, or declare excess or surplus, Government personal property.

c. To make determinations required by law or regulation regarding the use or transfer of Government-owned vehicles.

2. TO WHOM DELEGATED.

a. Assistant Regional Administrator for Policy and Management, the authorities in 1a, 1b, and 1c.

b. Division Directors, Office Heads, and Branch Chiefs the authority to approve employees keeping Government-owned vehicles at their residences overnight while on official travel.

3. LIMITATIONS.

a. Authority to exempt Government-owned motor vehicles from conspicuous U.S. Government identification and to approve the permanent assignment of a Government-owned vehicle between residence and place of employment to perform field work is reserved to the Administrator.

b. Authorities redelegated in 1a, 1b, and 1c do not include the following authorities which have been delegated through the Director, Office of Administration, to the Director, Facilities and Support Services Division:

(1) to authorize the disposal or donation of excess property in foreign countries;

(2) to approve requisitions for commercial U-drive credit cards;

(3) to approve requisitions for facsimile, magnetic card/tape typewriters and

other terminal equipment which require telecommunications capability;

(4) to approve requisitions for communications equipment utilizing the radio frequency spectrum;

(5) to authorize acquisition or disposal of watercraft, etc.;

(6) to authorize the acquisition or disposal of aircraft, including fixed wing, helicopters, seaplanes; and

(7) to approve requisitions for the acquisition of passenger-carrying vehicles and light duty trucks either by purchase, hire, or lease for a period of 60 or more consecutive days to certify the Agency's fleet average fuel economy.

c. EPA travelers on official travel status must follow the EPA travel regulations contained in the EPA Financial Management Manual.

4. REDELEGATION AUTHORITY. These authorities may not be redelegated further.

5. ADDITIONAL REFERENCES.

a. Property Management Regulations 3-06, pp. 1-2.

b. 31 U.S.C. 1343.